

General FAQs on English Proficiency (EP) Programme

A) Part-Time Undergraduate Students (*applicable to 2019/01 intake and onwards*)

English Proficiency (EP) requirements for students

1. As a new student, why am I subjected to complete the SDE101 Essential English Skills and English Proficiency Assessment?

All part-time undergraduate students admitted to SUSS from the January 2016 intake onwards (*with some programme exceptions*) who do not meet the required [English Language proficiency requirements](#) must complete SDE101 Essential English Skills and English Proficiency Assessment by the stipulated deadline. You will be given a link to do the course.

This requirement does not apply to selected undergraduate programmes where the English Language proficiency requirement is an admission criterion. For full details, please refer to [English Language Proficiency Requirements for Part-time Undergraduate Admission](#).

2. What happens if I passed or failed the first attempt of SDE101?

If you pass the SDE101 in your first attempt, you will be exempted from the English Proficiency (EP) programme. Otherwise, you need to complete the [4 Language Enhancement courses \(LECs\)](#) (whichever is applicable) as follows:

- SDE102 Developing Academic Writing Skills
- SDE103 Grammar
- SDE104 Academic Reading
- SDE105 Academic Writing

3. Is it compulsory to pass SDE101? How many re-attempts do I have to pass SDE101?

Passing SDE101 is a graduating requirement. If you fail SDE101 (at 1st attempt), you will be eligible to re-attempt only one year after the previous attempt. Students who have 40cu remaining in their candidature but have yet to pass SDE101 are given unlimited attempts to re-attempt SDE101.

4. Do I need to register and complete the LECs before I am eligible to retake SDE101?

Yes. Before you are eligible for the next attempt for SDE101, you need to register and complete the LEC in:

- (i) **Sequential Order:** i.e., SDE102 > SDE103 > SDE104 > SDE105 (where applicable); and
- (ii) Take them **consecutively** (CRN01 and CRN02) in any given semester

If you fail any of the LECs, you will have to re-take and pass before you can progress to the next one.

Please note that if you do not register for or attempt any graded components for the LEC you enrolled in during any given course run, you will be subjected to a **10-CU restriction** (in non-U/SUSS core courses) in the following semester.

5. When and how do I register for the SDE101 (re-attempt) and the 4 LECs?

You will be notified via email to register for the SDE101 (re-attempt) and the 4 LECs (whichever is applicable). Alternatively, you can check for the registration details via this [link](#).

6. I failed SDE101 in my first attempt. Do I need to complete the remaining LEC at the point when I am eligible to re-attempt SDE101?

You are recommended to re-attempt and pass SDE101 so as to fulfil the graduating requirement and exit the EP programme. It is optional for you to complete the remaining LEC if you are re-attempting SDE101 at the same time. However, if you fail SDE101 again, you will be required to complete the remaining LEC(s) in the consecutive course period(s) before you are eligible for the next attempt one year later.

7. I failed SDE101 in my first attempt and I have passed the 4 LECs before my re-attempt in SDE101. If I fail SDE101 again, will I be subjected to the 10cu restriction during the one-year wait period before I am eligible for my next re-attempt?

No, you will not be subjected to the 10cu restriction given that you have completed and passed the 4 LECs. Do note that you are still required to re-attempt and pass SDE101 to fulfil the graduating requirement and exit from the EP programme.

8. I re-attempted and passed SDE101. Can I still take the LEC(s) that I have not completed?

Yes, you can 'opt-in' to take any of the LEC(s). The 10cu restriction will not be applicable as opt-in students are allowed to take any LEC(s) in any order and in any semester. You can check for the registration details via this [link](#).

9. What are the passing scores for the SDE101 and the 4 LECs?

The passing scores are as follows:

- SDE101: 75%
- SDE102/SDE103/SDE104/SDE105: 50%

10. When will the scores for SDE101 and the 4 LECs be available?

You can check your scores on the course site for:

- a) SDE103 and SDE104 - available immediately after you complete the course.
- b) SDE101/SDE102/SDE105 - approximately **two weeks after the assignment deadline**. You will be notified via your student email account to view your essay feedback and score on the course site.

11. How do I appeal against the score awarded for an essay in SDE 101/102/105?

You must submit **two documents listed in the table below** to the Faculty-in-charge of the EP programme (via cl_epsupport@suss.edu.sg) within **three (3) calendar days** from the date that the marked essay is returned:

Document 1	marked essay
Document 2	a letter stating the grounds on which you are appealing against the assessment.

Your appeal will be reviewed with a decision within **three (3) calendar days** after the appeal email is received. Do note that an appeal may not result in an increase to your original score. Scores may remain unchanged or lower.

12. How do I check my EP programme status?

You can log in to Student Portal > e-Service > English Proficiency > English Proficiency Status, to check on the pass/fail status and timeline of SDE courses that you have taken.

B) Full-Time Undergraduate Students and LLB intakes

Full-Time students (applicable for 2016 to 2022 intakes)

1. Why am I enrolled into SDE103 and SDE104? Must I pass the two courses?

If you do not meet the full-time student admission essay requirement, you will be automatically enrolled into SDE103 and SDE104 in each semester until you complete and pass both courses. You are strongly encouraged to complete and pass the two courses.

1. Is it a graduating requirement that I have to pass SDE103 and SDE104?

No, there is no graduating requirement with regard to SDE courses for full-time students, except for MHA-sponsored students in the Public Safety and Security Programme.

2. How will I be assessed in SDE103 and SDE104, and what is the passing mark for the courses?

The assessment is MCQ-based for both courses and the passing mark is 60%.

3. Must I complete SDE103 before I take SDE104?

No, you may complete both courses at the same time and there is no sequential order to take the two courses. Completion of course is indicated by a score in the post-test quiz.

4. Is there any limit to the number of times I can attempt SDE103 and SDE104?

No, there is no limit to the number of attempts at these two courses.

5. Will I be subjected to a CU restriction if I did not attempt SDE103 and/or SDE104 in any CRN and semester?

No, you will not be subjected to any CU restriction, but you are strongly encouraged to complete and pass both courses early on in your candidature.

Full-Time students (applicable for 2023 intake and onwards)

1. I am not enrolled in any of the SDE courses. Can I still take these courses?

For FT students from the 2023 intake and onwards, you are required to complete and pass the NCO102 Effective Writing (5cu) to fulfil your SUSS Core graduating requirements. As such, you will not be enrolled into SDE103 and SDE104 if you do not meet the full-time student admission essay requirement.

Yes, you can still take any SDE courses to strengthen your English Proficiency. To do so, you need to register on your own as an opt-in student, click [here](#) for details.

Bachelor of Laws (LLB) students

1. **If I did not meet the passing score for my Bachelor of Laws (LLB) admission essay requirement, must I complete and pass both SDE103 and SDE104?**

Yes, you will be automatically enrolled into SDE103 and SDE104, and you are recommended to complete and pass the two courses.

2. **How will I be assessed in SDE103 and SDE104, and what is the passing mark for the courses?**

The assessment is MCQ-based for both courses and the passing mark is 60%. Completion of course is indicated by a score in the post-test quiz.

3. **Must I complete SDE103 before I take SDE104?**

No, you may complete both courses at the same time and there is no sequential order to take the two courses.

4. **Is there any limit to the number of times I can attempt SDE103 and SDE104?**

No, there is no limit to the number of attempts at these two courses. However, you will need to pass both SDE103 and SDE104 by the end of your candidature at SUSS.

C) Opt-in students

1. **If I am not required to do any of the SDE courses, can I still take these courses?**

Yes, students who are not required to do the SDE courses can register to take any of these courses to strengthen their English Proficiency. Click [here](#) for details.

2. **If I am deferring this semester, can I still take up SDE courses for self-improvement?**

No, students on deferment are not allowed to attempt any SDE courses during the deferred semester(s).

3. **Can I sign up for all the SDE courses (SDE101 to SDE105) in the same run?**

We do not recommend taking all the SDE courses in the same run as the courses run simultaneously with the same assignment deadlines. We recommend to stagger the courses that you are interested in to take them across different course runs.

4. **Is passing the course compulsory? Do I need to take the courses in sequential order?**

No, passing the course is not compulsory and it is optional to re-attempt them. You can attempt the SDE courses in any order of sequence. For example, you may register for SDE103 even if you have failed SDE102.

5. **Since the SDE courses are optional for me, will my grades be counted towards my CGPA?**

No, you will still receive a grade if you attempt the assessments in the courses.

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