1. **Project Details**

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| --- |
| **Project Name** |
|  |
| **Full Name and P.I. number of SUSS participants:** |
|  |
| **Date of report submission:** |
|  |

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| **Summary of activities conducted with Community Partner** |
|  |
| **Were there amendments to the original activities proposed at the application stage? If yes, please elaborate on the details of changes.** |
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1. **Project Duration**

|  |  |
| --- | --- |
| **Commencement Date** |  |
| **Date of Completion** |  |

1. **Please share with us the following:**

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| **Did your team meet the initial set-out objectives in relation to the identified needs of the community partner? Please state your reasons clearly.**  |
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| **What are the challenges/ situations faced by the parties involved, including the Community Partner and the team?** |
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| **How did you overcome the mentioned challenges/ situations?** |
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| **Personal anecdotes/ reflections of how this project has impacted or inspired you.**  |
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| **What have you learnt and how it can be applied in other areas outside of your CE Project?** |
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1. **Fund disbursement details:**

|  |  |
| --- | --- |
| Name of Payee: |  |
| Relationship of Payee (Please tick where applicable) |  |
| [ ]  Project Leader |  |
| [ ]  Project Treasurer |  |
| [ ]  Others |  |
| If you have ticked Others, please elaborate on why the above-mentioned Payee should be the recipient of the fund disbursement: |
|  |

 Accurate as of 22 December 2023