General FAQS

A) Part-Time Undergraduate Students *(applicable to 2019/01 intake and onwards)*

English Proficiency (EP) requirements for students

1. **As a new student, why am I subjected to complete the SDE101 Essential English Skills and English Proficiency Assessment?**

   All students admitted to SUSS from the January 2016 intake onwards (*with the exception of the Chinese[1], Early Childhood[2], Malay and Tamil undergraduate programmes*) who do not have at least:

   - a Grade B4 in GCE 'O' level English Language, or
   - a Grade B4 in GCE 'AO' level General Paper, or
   - a Grade B4 in English Paper 121, 1120 or 1119 at SPM, or
   - a Grade C in Literature in English/English Language and Linguistics/Knowledge and Inquiry in GCE 'A' level /H2 level, or
   - a Grade C in H1 General Paper, or
   - a Grade 4 in English for IB Diploma holders, or
   - a CAP of 3.0 in English Language for NUS High School Diploma holders, or
   - an IELTS (Academic)[#] score of 6.5, or a TOEFL[#] score of 580 (paper-based) or 85 (internet-based), or a PTE Academic[#] score of 58, or C1 Advanced[#] score of 180.

   [#]*Test scores must be obtained within the last 5 years at point of admission.*

   are required to complete the SDE101 Essential English Skills and English Proficiency Assessment by the stipulated deadline. You will be given a link to do the SDE101 in Canvas.

   All part-time undergraduate students enrolled in the [1]Bachelor of Chinese Studies from the January 2024 intake / [2]Bachelor of Early Childhood and Chinese Language Education from the January 2025 intake need to attain at least one of the following:

   - a Grade C5 in GCE 'O' level English Language, or
   - a Grade C5 in GCE 'AO' level General Paper, or
   - a Grade C5 in English Paper 121, 1120 or 1119 at SPM, or
   - a Grade D in Literature in English/English Language and Linguistics/Knowledge and Inquiry in GCE 'A' level /H2 level, or
   - a Grade D in H1 General Paper, or
   - a Grade 3 in English for IB Diploma holders, or
   - a CAP of 2.5 in English Language for NUS High School Diploma holders, or
   - an IELTS (Academic)[#] score of 6.0, or a TOEFL[#] score of 500 (paper-based) or 61 (internet-based), or a PTE Academic[#] score of 58, or C1 Advanced[#] score of 180.

   [#]*Test scores must be obtained within the last 5 years at point of admission.*

   Note: This requirement does not apply to selected undergraduate programmes where the English Language requirement is an admission criterion. For more details, please refer to: http://suss.edu.sg/part-time-undergraduate/admissions/pre-qualifications/english-language-proficiency

2. **What happens if I passed or failed the first attempt of SDE101?**
   If you pass the SDE101 in your first attempt, you will be exempted from the English Proficiency (EP) programme. Otherwise, you need to complete the **4 Language Enhancement courses (LECs)** (whichever is applicable) as follows:
   - SDE102 Developing Academic Writing Skills
   - SDE103 Grammar
   - SDE104 Academic Reading
   - SDE105 Academic Writing

3. **Is it compulsory to pass SDE101? How many re-attempts do I have to pass SDE101?**
   Passing SDE101 is a graduating requirement. If you fail SDE101 (at 1st attempt), you will be eligible to re-attempt only one year after the previous attempt. Students who have 40cu remaining in their candidature but have yet to pass SDE101 are given unlimited attempts to re-attempt SDE101.

4. **Do I need to register and complete the LECs before I am eligible to retake SDE101?**
   Yes, you need to register and complete the LEC in (i) sequential order, i.e., SDE102 > SDE103 > SDE104 > SDE105 (where appliable) and (ii) consecutively in any given semester, before you are eligible for the next attempt for SDE101. If you fail any of the LEC, you will have to re-take and pass before you can progress to the next one.

   If you do not register or attempt any graded components for a LEC at any given course run, you will be subjected to a 10-CU restriction (in non-U/SUSS core courses) in the following semester.

5. **When and how do I register for the SDE101 (re-attempt) and the 4 LECs?**
   You will be notified via email to register for the SDE101 (re-attempt) and the 4 LECs (whichever is applicable). Alternatively, you can check for the registration details via this link.

6. **I failed SDE101 in my first attempt. Do I need to complete the remaining LEC at the point when I am eligible to re-attempt SDE101?**
   You are recommended to re-attempt and pass SDE101 so as to fulfil the graduating requirement and exit the EP programme. It is optional for you to complete the remaining LEC if you are re-attempting SDE101 at the same time. However, if you failed your SDE101 again, you will be required to complete the remaining LEC(s) in the consecutive course period(s) before you are eligible for the next attempt one year later.

7. **I failed SDE101 in my first attempt and I have passed the 4 LECs before my re-attempt in SDE101. If I failed SDE101 again, will I be subjected to the 10cu restriction during the one-year wait period before I am eligible for my next re-attempt?**
   No, you will not be subjected to the 10cu restriction given that you have completed and passed the 4 LECs. Do note that you are still required to re-attempt and pass SDE101 to fulfil the graduating requirement and exit from the EP programme.

8. **I re-attempted and passed SDE101. Can I still take the LEC(s) that I have not completed?**
   Yes, you can 'opt-in' to take any of the LEC(s). The 10cu restriction will not be applicable as opt-in students are allowed to take any LEC(s) in any order and in any semester. You can check for the registration details via this link.

9. **What are the passing scores for the SDE101 and the 4 LECs?**
   The passing scores are as follows:
   - SDE101: 75%
   - SDE102/SDE103/SDE104/SDE105: 50%

10. **When will the scores for SDE101 and the 4 LECs be available in Canvas?**
    You can check your scores in Canvas for:
    a) SDE103 and SDE104 - available immediately after you completed the course.
    b) SDE101/SDE102/SDE105 - approximately **two weeks after the assignment deadline**. You will be notified via email to view your score in Canvas.

11. **How do I appeal against the score awarded for an essay in SDE101/102/105?**
    To appeal against the score awarded for an essay in SDE101, SDE102 and SDE105, or to clarify the comments made by your marker, you must return the marked essay to the **Faculty-in-charge of EP programme** (via cl_epsupport@suss.edu.sg) within **three (3) calendar days** from the date that the marked essay is returned. **Your appeal must also be accompanied by a letter**, stating the grounds on which you are appealing against the assessment. Your appeal will be reviewed with a decision within **three (3) calendar days** after the appeal email is received.

    Do note that an appeal may not result in an increase to your original score. Scores may remain unchanged or lower.

12. **How do I check my EP programme status?**
    You can log in to Student Portal > e-Service > English Proficiency > English Proficiency Status, to check on the pass/fail status and timeline of SDE courses that you have taken.

BLSCM and LOG-MAJ students (from 2022/01 intake onwards)

1. **I met the English requirement in my admission application. Why do I need to complete SDE103_LOG *Grammar* and SDW151 *Introduction to Academic Writing workshop* / SDE102 *Developing Academic Writing Skills*? Is it compulsory for me to complete and pass SDE103_LOG and SDW151/SDE102?**
   With effect from 2022/01 semester, all new students in the Bachelor of Science in Logistics and Supply Chain Management (BLSCM) and Bachelor of Science in Logistics with Minor (LOG-MAJ) programmes are required to complete and pass the SDE103_LOG *Grammar* and SDW151 *Introduction to Academic Writing workshop* to fulfil the non-cu graduating requirement. This is in addition to the SDE101 graduating requirement, where applicable.

   Students with the SDE101 graduating requirement are required to complete and PASS the SDE103_LOG and SDE102* in addition to SDE104 and SDE105 (whichever applicable) in the EP programme. SDE102 *Developing Academic Writing Skills* shall replace SDW151 with effect from the 2023/07 intake and it is compulsory to obtain a pass in SDE102 and SDE103_LOG to fulfil the

non-cu graduating requirements.

*applicable for new intakes from 2023/07 and those who did not complete SDW151 from the 2022/01 to 2023/01 intakes.

2. **When and how do I register for SDE103_LOG and SDE102?**
   All new students are given the link to register for SDE103_LOG and SDE102 to do these courses in Canvas. Students who need to re-take and pass SDE103_LOG and SDE102 will be notified via email to register for SDE103_LOG and / or SDE102.

3. **Do I need to complete SDE103, in addition to SDE103_LOG, if I am in the EP Programme?**
   SDE103_LOG is the equivalence of SDE103 in the EP programme. You will only need to complete and pass SDE103_LOG in this case.

B) Full-Time Undergraduate Students and LLB intakes

Full-Time students (applicable for 2016 to 2022 intakes)

1. **Why am I enrolled into SDE103 and SDE104? Must I pass the two courses?**
   If you do not meet the full-time student admission essay requirement, you will be automatically enrolled into SDE103 and SDE104 in each semester until you complete and pass both courses. You are strongly encouraged to complete and pass the two courses.

2. **Is it a graduating requirement that I have to pass SDE103 and SDE104?**
   No, there is no graduating requirement with regard to SDE courses for full-time students, except for MHA-sponsored students in the Public Safety and Security Programme.

3. **How will I be assessed in SDE103 and SDE104, and what is the passing mark for the courses?**
   The assessment is MCQ-based for both courses and the passing mark is 60%.

4. **Must I complete SDE103 before I take SDE104?**
   No, you may complete both courses at the same time and there is no sequential order to taking the two courses. Completion of course is indicated by a score in the post-test quiz.

5. **Is there any limit to the number of times I can attempt SDE103 and SDE104?**
   No, there is no limit to the number of attempts at these two courses.

6. **Will I be subjected to a CU restriction if I did not attempt SDE103 and/or SDE104 in any CRN and semester?**
   No, you will not be subjected to any CU restriction, but you are strongly encouraged to complete and pass both courses early on in your candidature.

Full-Time students (applicable for 2023 intake and onwards)

1. **I am not enrolled into any of the SDE courses? Can I still take these courses?**
   For FT students from the 2023 intake and onwards, you are required to complete and pass the NCO102 Effective Writing (5cu) to fulfil your SUSS Core graduating requirements. As such, you will not be enrolled into SDE103 and SDE104 if you do not meet the full-time student admission essay requirement.

Yes, you can still take any of the SDE courses to strength your English Proficiency. To do so, you need to register on your own as an opt-in student, click here for details.

Bachelor of Laws (LLB) students

1. **If I did not meet the passing score for my Bachelor of Laws (LLB) admission essay requirement, must I complete and pass both SDE103 and SDE104?**

   Yes, you will be automatically enrolled into SDE103 and SDE104, and you are recommended to complete and pass the two courses.

2. **How will I be assessed in SDE103 and SDE104, and what is the passing mark for the courses?**

   The assessment is MCQ-based for both courses and the passing mark is 60%. Completion of course is indicated by a score in the post-test quiz.

3. **Must I complete SDE103 before I take SDE104?**

   No, you may complete both courses at the same time and there is no sequential order to taking the two courses.

4. **Is there any limit to the number of times I can attempt SDE103 and SDE104?**

   No, there is no limit to the number of attempts at these two courses. However, you will need to pass both SDE103 and SDE104 by the end of your candidature at SUSS.

C) Opt-in students

1. **If I am not required to do any of the SDE courses, can I still take these courses?**

   Yes, students who are not required to do the SDE courses can register to take any of these courses to strength your English Proficiency. Click here for details.

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