

FAQs for Higher Education Community Bursary and Higher Education Bursary - Full-Time Singapore Citizen Undergraduate Students

HIGHER EDUCATION COMMUNITY BURSARY AND HIGHER EDUCATION BURSARY

1) Who can apply for the Higher Education Community Bursary and Higher Education Bursary?

The Higher Education Community Bursary and Higher Education Bursary are open to subsidised Singapore Citizens pursuing MOE-subsidised full-time undergraduate programmes at Singapore University of Social Sciences (SUSS).

Eligibility Criteria

2) What are the eligibility criteria for the Higher Education Community Bursary and Higher Education?

There are four tiers of eligibility:

Bursary Schemes	Higher Education Community Bursary Tier 1	Higher Education Community Bursary Tier 2	Higher Education Bursary Tier 1	Higher Education Bursary Tier 2
Income# Criteria	PCI ≤ \$690 OR GHI ≤ \$2,750	PCI from \$691 to \$1,000 OR GHI from \$2,751 to \$4,000	PCI from \$1,001 to \$1,725 OR GHI from \$4,001 to \$6,900	PCI from \$1,726 to \$2,250 OR GHI from \$6,901 to \$9,000
Quantum (Per Academic Year)	S\$6,200 per award	S\$5,000 per award	S\$3,200 per award	S\$1,350 per award

#Income = gross (i.e. including employee's CPF contribution) income contributions from self-employment, business or salaried employment (which includes basic salary, allowances, overtime pay, etc.), as well as other sources of income (e.g. rent).

- PCI refers to gross monthly household Per Capita Income (PCI) and is computed based on GHI divided by the number of immediate and non-immediate family members living in the same household.
- GHI refers to gross monthly household income of immediate and non-immediate family members, where:

For Unmarried Students:

- (1) Immediate family members include parents who may or may not be living together with the student
- (2) Non-immediate family members include grandparents, siblings, spouses of siblings, siblings of parents, and any other relatives living together with the student.

For Married Students:

- (1) Immediate family members include spouse and all children who may or may not be living together with the student
- (2) Non-immediate family members include parents, grandparents, siblings, spouses of siblings, siblings of parents, and any other relatives living together with the student.

Application Process

3) When and how can I apply for the Higher Education Community Bursary and Higher Education Bursary? When will I be notified of the application outcome? When can I expect to receive the Bursary amount?

You may apply for the Higher Education Community Bursary and Higher Education Bursary in the academic year that you are in need, subject to the condition that you must be pursuing *at least one new or repeat course* for the academic year in which the bursary is awarded. Students who are on deferment will not be eligible to apply for the Higher Education Community Bursary and Higher Education Bursary.

You can apply via the Higher Education Community Bursary and Higher Education Bursary [e-application](#) via the Financial Aid page on SUSS' website or the Student Portal.

The application periods, notification and disbursement dates are as follows:

Application Period	Notification Date	Disbursement Date
1 June to 30 June	End August	End September-October

Only successful applicants will be notified via their MyMail email account. Higher Education Bursary recipients will receive the bursary disbursement via GIRO from SUSS according to the above disbursement date while Higher Education Community Bursary recipients will receive the disbursement details from their respective Community Clubs (CCs) nearest to their home.

4) What are the supporting documents that I have to submit with the Higher Education Community Bursary and Higher Education Bursary application? How and when can I submit them? If I missed out submitting the supporting documents, what happens to my application?

You are required to submit your [supporting documents](#) online together with your e-application. Applications without full set of supporting documents will be deemed as incomplete and will not be processed.

5) If I miss the application deadline, can I still submit my application?

You should submit the e-application during the specified application period. If you are in need of financial assistance outside the application period, you may write to SUSS, quoting reason(s) for your late application and providing documents to support your application. The University will consider your application on a case-by-case basis. You will receive your application outcome within four weeks from the date you submit your application with the full set of supporting documents.

6) What is the Bursary amount that I can expect to receive?

The value of your bursary depends on your household per capita income. Please refer to the table under Q2 for the amount. In the event that your GHI and PCI are pegged to different bursary tiers, the bursary that accords the higher provision will be awarded to you.

7) If I am currently a Higher Education Community Bursary or Higher Education Bursary recipient, will I automatically be awarded the bursary again for the next academic year?

No, each award is tenable for one academic year. You have to file another e-application should you wish to be considered for the bursary in the next academic year.

8) How many times can I be awarded the Bursary?

You may apply for the Bursary in any academic year(s) that you are experiencing financial need. You can receive a maximum of one (1) Higher Education Community Bursary or Higher Education Bursary each academic year.

9) Do I have to repay the Higher Education Community Bursary or Higher Education Bursary awarded to me?

The bursaries are free financial aid that does not require any repayment. However, you will have to refund the bursary received if you withdraw from the programme or fail to start your intended new or repeat course(s) in the academic year in which the bursary is awarded.

10) If I am not successful in the application, can I apply for it again?

Yes, you can apply for the bursary again. Each application will be processed based on the applicant's latest financial situation. Granting of the bursary will be subject to the eligibility criteria.

11) Can I hold more than one bursary, scholarship or a combination of bursaries and scholarships concurrently?

In general, students receiving the Higher Education Community Bursary or Higher Education Bursary must not concurrently hold other bursaries or scholarships. However, students who are awarded scholarships/sponsorships/study grants, which are meant to cover the tuition fee only, can concurrently hold the Higher Education Community Bursary or Higher Education Bursary.

12) Is there a cap to the number of Higher Education Community Bursary or Higher Education Bursary that will be given out to SUSS students in each academic year?

There is no cap on the number of Higher Education Community Bursary or Higher Education Bursary to be given out to the students each academic year.

13) If I failed to deposit the Higher Education Community Bursary cheque within the validity period, can I request for a replacement cheque?

If you had been unable to deposit the cheque within the validity period (six months from the date of issuance as indicated on the cheque) for valid reasons and your cheque has expired, you can approach Student Support Department to explain your situation and request for the Higher Education Community Bursary award to be re-issued to you, as well as return the expired cheque to SUSS. However, please note that you must do so within one year from the date of bursary cheque issuance. Any request to claim the bursary monies for cheques which have expired beyond one year after cheque issuance date will be rejected.

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