

# **BUS103e Organisational Behaviour**

**Level:** 1

**Credit Units:** 5 Credit Units

**Language:** ENGLISH

**Presentation Pattern:** EVERY SEMESTER

**E-Learning:** FULL - Learning is done ENTIRELY online using interactive study materials in Canvas. Students receive guidance and support from online instructors via discussion forums and emails. There are no face-to-face sessions. If the course has an exam component, this will be administered on-campus.

## **Synopsis:**

BUS103 Organisational Behaviour is the study of individuals and groups in organisations. It is an exciting and dynamic field of study that has great importance for achieving organisational success. Organisational Behaviour provides you with the opportunity to begin to develop and refine special skills to manage people in the organisational setting. This course provides you with a broad introduction to the philosophy and role of organisational behaviour in a dynamic environment. The various aspects and functions of organisational behaviour are analysed so that you can apply these principles and practices across all types of organisations, regardless of their structure or size.

## **Topics:**

- Introduction
- Organisational Behaviour
- Diversity
- Workplace Attitudes
- Personality
- Values and Perception
- Motivation
- Motivating by Job Design
- Employee Involvement and Rewards
- Groups
- Group Outcomes
- Work Teams
- Communication
- Conflict
- Negotiations
- Organisational Change
- Approaches to Managing Organisational Change
- Work Stress

## **Textbooks:**

Robbins, S.P. and Judge, T.A. (2019):: Organisational Behaviour 18th  
ISBN-13: 9781292259246-AA

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**Learning Outcome:**

- State how a historical and systematic understanding of organisational behavior can help in developing people skills.
- Recognise the contribution of workforce diversity to organisational effectiveness.
- Relate key individual characteristics (Attitudes, Values, Perception, and Personality) and their relationship to work-related behaviour.
- Determine why motivation in workplace is a key element in achieving organisational goal.
- Interpret how groups work and show how to create effective teams.
- Summarise the communication process and the different ways to increase communication effectiveness.
- Discuss the nature and purpose of conflict and outline conflict and negotiation processes.
- Describe the change and review processes for managing organisational change.
- Relate organisational behaviour principles and practices to real and hypothetical situations.
- Demonstrate the essential knowledge and interpersonal skills to work effectively in a team.
- Show well developed written proficiency.

**Assessment Strategies:**

<b>Continuous Assessment Component</b>	<b>Weightage (%)</b>
PRE-COURSE QUIZ	1
QUIZ	1
QUIZ	1
QUIZ	1
QUIZ	1
DISCUSSION BOARD	7
DISCUSSION BOARD	8
GROUP BASED ASSIGNMENT	30
<b>Sub-Total</b>	<b>50</b>

<b>Examinable Component</b>	<b>Weightage (%)</b>
Written Exam	50
<b>Sub-Total</b>	<b>50</b>

**Weightage Total** **100**